

## SAMPLE SUBMISSION TO GENOMICS UNIT

1. Fill the Sequencing or Microarrays service request form and the sample quality control request form and e-mail it to us (<a href="mailto:genomics@crg.eu">genomics@crg.eu</a>)

You will find the requests forms on Genomics Unit web page ("Services & Equipment" tab): http://www.crg.eu/en/programmes-groups/genomics-unit

- 2. We prefer 1.5 ml tube for the samples and should have:
  - Name of the sample (please, use the same sample name as in the service request form). Max 4 characters, capital letters. Write sample <u>name on tube-cap</u> (do NOT write any information on tube walls: we will stick our internal number there).
  - Minimal volume 10 ul (we need to have enough volume for samples QC and the sequencing or microarray service)
- 3. Time schedule for receiving samples at Genomics Unit if you come in person:

Monday 11h-13h

Wednesday 11h-13h

Friday 11h-13h

If this days/time are not suitable for you, please let us know so we can agree another day / time for you.

**4. Alternatively, if you send samples via courier,** there is not a specific time schedule, but it is important to inform us in advance.

In this case, please direct them to:

Genomics Unit Centre de Regulació Genòmica (CRG) PRBB Building C/ Dr. Aiguader 88, 5<sup>th</sup> floor, lab 520 08003 Barcelona

Please include inside the package the service request forms in paper and also e-mail the request form (electronic format) to us (<a href="mailto:genomics@crg.eu">genomics@crg.eu</a>).

It is important that you let us know that you have send some samples, so we can be aware that we should receive a package.

Please, contact **Genomics Unit staff** (<a href="mailto:genomics@crg.eu">genomics@crg.eu</a>) if you have any question or need further information, thanks!